

# 2024 RENTAL PROPERTY CHECKLIST



## Property Details

Full Street Address:

Date property first earned rental income:

Number of weeks available for  
rent this year:

weeks.

## Income

from 1 July 2023 to 30 June 2024

Gross Rent: \$

Other Rental Income: \$

## Expenses

from 1 July 2023 to 30 June 2024

Advertising for Tenants

Body Corporate Fees

Cleaning

Gardening Lawn Mowing

Interest on Loan(s)

Legal Fees

Property Management Fees & Commission

Repairs & Maintenance

Stationery, Telephone, Postage

Bank Fees on Loan(s)

Borrowing Expenses

Council Rates

Water Charges

Electricity Charges

Insurance

Land Tax

Pest Control

## Expenses

from 1 July 2023 to 30 June 2024

Asset Purchased	Purchase Date	Cost

## Relevant Documentation

Bank Statements on Investment Loan(s) from  
1 July 2023 to 30 June 2024

Real Estate Agent Summary Statement and Monthly  
Statements

If **sold** during financial year:

Purchase and sale contracts on property including all  
legal documents for Capital Gains Tax Purposes

Stamp duty, conveyancing, legal fees and any other  
expenses on sale and purchase

If you are uncertain with any deductions that relate to your 2024 Tax Return, don't hesitate to speak with your HS Plus Advisor. Please note, travel deductions are no longer applicable for rental properties.